



Email Update Form including Consents

Important Notice:

Purpose: We contact our members by email for operational reasons such as to verify instructions. If a member has registered for e-marketing or e-notices, we will also communicate by email, sending out our newsletter and other related material. Similarly, if you opt-in to regulatory notification by email, we will email rather than post the relevant documents. If you avail of online banking services, you will be asked to provide your email address as part of the registration process. The same email address cannot be used by both members of a joint account, where registering for online access.

Please note that in making contact, **we will never ask you for details such as your PIN or Password or log in details for your account.** If you suspect any fraudulent activity from any email you receive, please do not engage any further or click on any links or attachments. Instead, please verify the communication by ringing us on 01 6778648. If you are a current account holder, you can also call the telephone number provided on the back of your debit card.

NOTE: This email address must be an address that is delivered personally to you, and not a general email address such as info@employer.ie

*Required Fields

*Member Name:	
*Member Number:	
*Address:	
*Date of Birth:	
*Previous Email Address: (To be removed)	
*New Email Address: Required for Online Banking & if registered, for e-marketing or e-notice purposes	
Regulatory Information Consent (Optional) We are required to send you regulatory information by post or email. By consenting to email you will not receive a paper copy, which will save costs and help the environment. Regulatory Information includes the following documents: Annual General Meeting Notices, Special/Extraordinary General Meeting Notices, Transfer of Engagements Section 130 Notices, and any other regulatory notices. I consent to receive the Regulatory Documents to my email address listed above <input type="checkbox"/> I do not consent or revoke previous consent given to receiving Regulatory Documents via email <input type="checkbox"/>	
Marketing Information Consent (Optional) We like to keep our members up to date with the range of services and products we offer. We engage with our members through a variety of means such as newsletters, ezines, product and services updates including promotional information, prize draws and other competitions we run from time to time. I consent to receive marketing and promotional material to my email address listed above <input type="checkbox"/> I do not consent or wish to revoke previous consent given to receiving marketing and promotional material to my email address listed above <input type="checkbox"/>	



Authorisation to use Email Address

By providing the above email address to HSSCU, I authorise HSSCU to record my personal contact details for the account number provided. I understand that in so doing:

- this amends my registered email address for online banking and where it relates to a joint account, for my individual registration online.
- where not subscribed to online banking currently, in any subsequent application, this email address will be my default registered email address unless I advise the credit union in writing to amend.
- if currently registered for e-marketing or e-notice communications, this new email address will replace the email address previously provided, as set out in the form above.

(Note: you can opt out of our marketing or regulatory communications at any time by clicking 'unsubscribe' in the email, by completing the section above or contacting us directly)

*Signature:

*Date:

Note: We must hold current proof of address and identification documentation for you. You may be asked to supply these documents so that we can comply with our legal obligations and as part of our security measures.

For office use only:

Reason for changes, *tick and update all that may apply*

- **Member is updating email address**
 - Update email address on scion
- **Member is not providing consent at this time**
 - If blank, Marketing and/or Regulatory field should be set to N
- **Member is providing consent for new email address***
 - Marketing and/or Regulatory field should be set to Y
- **Member is providing consent, no change to email address**
 - Marketing and/or Regulatory field should be set to Y
- **Member is revoking consent**
 - If already set to Y, Marketing and/or regulatory field should be set to W

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Please note email address changes requires member signature or attachment of other proof (email, etc.)

Email Address updated on system

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Input by: _____

Date: _____

* In cases where the email address is changing, and the marketing consent is staying as a Y - to complete the marketing process, please email the account number to marketing@hsscu.ie for review.

Email Sent by: _____

Date: _____